



State of Utah

GARY R. HERBERT
Governor

GREG BELL
Lieutenant Governor

Department of Human Services


LISA-MICHELE CHURCH
Executive Director

Division of Services for People with Disabilities

ALAN K. ORMSBY, J.D.
Director

M E M O

To: All Service Providers, Private Support Coordinators, and State and Regional Employees

From: Alan K. Ormsby 

Date: May 26, 2010

Re: DHS Provider Code of Conduct

It has been brought to the attention of the Division that the phone number listed on the DHS Provider Code of Conduct is invalid. We have researched this concern and have updated the DHS Provider Code of Conduct.

The phone number 801-520-2777 goes to the Public Information Officer for the Department of Human Services. Along with this number, additional numbers are provided for specific Agencies. Adult Protective Services has now been added under these additional Agencies.

As stated in the Provider Contract; **PART II: Scope of Work and Special Condition, H. DHS Provider Code of Conduct**: The Contractor and the Contractor's staff are required to be familiar with and abide by the DHS Provider Code of Conduct policy prohibiting the abuse or neglect of persons with disabilities. Copies of this policy shall be maintained at each program site and annually each employee shall sign a statement acknowledging that they have read it.

Please remove all old copies of the DHS Provider Code of Conduct in each of your program sites and replace it with the DHS Provider Code of Conduct with a revised date of 4/20/2010 (attached).